ANNEX 8

Report on Aging of Cash Advances
Schedule of Advances to Officers and Employees
As of December 31, 2019

Agency Name: FOREST PRODUCTS RESEARCH AND DEVELOPMENT INSTITUTE
Agency Code: 19-004

Book Title: Regular Agency Fund/ Trust Fund
Account Title: Advances to Officers and Employees
Account Code: 19901040

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
NONE		NONE	NONE	NONE	NONE				NONE
II. Foreign Travel									
TOTAL				-	-	-	-	-	

Certified Correct:

RIZZA W. VARDELEON
Accountant III

Verified by:

MELANIE P. RUIDERA
State Auditor IV

Approved by:

ROMULO T. AGGANGAN
Director IV

Date Submitted: January 3, 2020

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ANNEX 8

Report on Aging of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2019

Agency Name: FOREST PRODUCTS RESEARCH AND DEVELOPMENT INSTITUTE
Agency Code: 19-004

Book Title: Regular Agency Fund/ Trust Fund
Account Title: Advances to Officers and Employees
Account Code: 19901040

	Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				Remarks
						Less than 30 days	31-60 days	61-365 days	Over 1 year	(state date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes										
I. Local Travel										
1	Margie Dizon	10/4/19	Travel to Bohol (October8-11,2019)	101-101-10-410-2019	16,500.00	16,500.00				
2	Christian Camacho	10/30/19	Travel to SMX Convention Manila (October28-30,2019)	101-101-10-448-2019	6,100.00	6,100.00				
3	Albert Pareja	10/30/19	Travel to SMX Convention Manila (October28-30,2019)	101-101-10-448-2019	6,100.00	6,100.00				
4	Abel Malijan	10/8/19	Travel to Cam.Sur&Albay (October15-22,2019)	741559	11,250.00	11,250.00				
5	Kathleen Joy Bitao	10/18/19	Travel to Iloilo City (October20-26,2019)	101-101-10-434-2019	20,683.00	20,683.00				
6	Emerson Romanillos	10/18/19	Travel to Iloilo City (October20-26,2019)	101-101-10-434-2019	19,554.00	19,554.00				
7	Armando Gillado	10/18/19	Travel to Zambales (October22-31,2019)	101-101-10-434-2019	21,500.00	21,500.00				
8	Jovito Elec	10/18/19	Travel to Zambales (October22-31,2019)	101-101-10-434-2019	10,500.00	10,500.00				
9	Juanito Lamadora	10/17/19	Travel to Zambales (October22-31,2019)	101-101-10-166-2019	18,500.00	18,500.00				
10	Leandro Penarubia	10/17/19	Travel to Zambales (October22-31,2019)	101-101-10-166-2019	14,500.00	14,500.00				
11	Arlene Torres	10/30/19	Travel to Puerto Prinsesa (November4-8,2019)	101-101-10-448-2019	18,530.00	18,530.00				
12	Don Cortiguerra Cortiguerra	10/31/19	Travel to Batangas (November4-8,2019)	101-101-10-178-2019	15,900.00	15,900.00				
13	Joel Ferrer	10/29/19	Travel to Abra (November4-13,2019)	741688	17,100.00	17,100.00				
14	Rosauro Reyes	10/29/19	Travel to Abra (November4-13,2019)	741689	17,100.00	17,100.00				
15	Caezar Cuaresma	10/29/19	Travel to Abra (November4-13,2019)	741690	27,100.00	27,100.00				
16	Leonel Hernandez	10/30/19	Travel to Abra (November4-13,2019)	741691	17,100.00	17,100.00				
17	Marcelino Castillo Sr.	11/4/19	Travel to Abra (November4-13,2019)	741711	17,100.00	17,100.00				
18	Ma. Alexandra Ezequiel	11/8/19	Travel to Laguindingan (November12-14,2019)	101-101-11-185-2019	15,814.00	15,814.00				
19	Apple Jean De Leon	11/8/19	Travel to Laguindingan (November12-14,2019)	101-101-11-185-2019	14,814.00	14,814.00				
20	Samuel Balmedina	11/11/19	Travel to Laguindingan (November12-14,2019)	101-101-11-187-2019	15,814.00	15,814.00				
21	Benjo Salvatierra	11/11/19	Travel to Laguindingan (November12-14,2019)	101-101-11-187-2019	14,814.00	14,814.00				
22	Fernando Pitargue	11/12/19	Travel to Laguindingan (November12-14,2019)	101-101-11-188-2019	15,814.00	15,814.00				
23	Arene Quiambao	11/12/19	Travel to Quezon City (November12-14,2019)	101-101-11-468-2019	5,500.00	5,500.00				
24	Emily Jane Laurente	11/12/19	Travel to Quezon City (November12-14,2019)	101-101-11-468-2019	5,500.00	5,500.00				
25	Loreto Novicio	10/30/19	Travel to Zamboanga (November12-16,2019)	101-101-10-448-2019	16,611.00	16,611.00				
26	Lenard Papag	11/12/19	Travel to Baguio City (November18-20,2019)	101-101-11-468-2019	4,500.00	4,500.00				
27	Elizabeth Dioso	11/8/19	Travel to Bontoc (November16-24,2019)	101-101-11-461-2019	18,100.00	18,100.00				
28	Maria Reyes	11/8/19	Travel to Bontoc (November16-24,2019)	101-101-11-461-2019	18,100.00	18,100.00				
29	Shereyl Daguinod	11/13/19	Travel to Bicol Province (November25-29,2019)	741755	6,750.00	6,750.00				
30	Ramon Dimapilis	11/13/19	Travel to Bicol Province (November25-29,2019)	741756	6,750.00	6,750.00				
31	Elvina Bondad	11/15/19	Travel to Bicol Province (November25-29,2019)	741767	42,750.00	42,750.00				
32	Jennifer Conda	11/12/19	Travel to Cam.Sur&Albay (November25-December6,2019)	741749	17,250.00	17,250.00				
33	John Francis Lamadora	11/12/19	Travel to Cam.Sur&Albay (November25-December6,2019)	741750	17,250.00	17,250.00				
34	Carmina Lasap	11/12/19	Travel to Cam.Sur&Albay (November25-December6,2019)	741751	17,250.00	17,250.00				
II. Foreign Travel										
TOTAL					528,498.00	528,498.00	-	-	-	

Certified Correct:

RIZZA W. VARDELEON
Accountant III

Approved by:

ROMULO T. AGGANGAN
Director IV

Verified by:

MELANIE P. RUIDERA
State Auditor IV

Date Submitted: November 19, 2019

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Date: 28 NOV 2019

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ANNEX 8

Report on Aging of Cash Advances
Schedule of Advances to Officers and Employees
As of September 30, 2019

Agency Name: FOREST PRODUCTS RESEARCH AND DEVELOPMENT INSTITUTE
Agency Code: 19-004

Book Title: Regular Agency Fund/ Trust Fund
Account Title: Advances to Officers and Employees
Account Code: 19901040

	Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due: Less than 30 days	Amount Due: 31-60 days	Amount Due: 61-365 days	Amount Due: Over 1 year	Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
	A. Advances for Special Purposes									
	I. Local Travel									
1	Aimee Beatrix Habon	8/15/19	Travel to Benguet (August29-31,2019)	101-101-08-326-2019	4,500.00	4,500.00				
2	Jerwin Lamadora	9/3/19	Travel to Oriental Mindoro (September2-6,2019)	101-101-08-355-2019	9,900.00	9,900.00				
3	Baycham Selen	8/29/19	Travel to Zamboanga (September4-12,2019)	101-101-08-349-2019	32,750.00	32,750.00				
4	Joel Ferrer	9/9/19	Travel to Abra (September8-13,2019)	741371	9,900.00	9,900.00				
5	Leonel Hernandez	9/9/19	Travel to Abra (September8-13,2019)	741369	9,900.00	9,900.00				
6	Caezar Cuaresma	9/9/19	Travel to Abra (September8-13,2019)	741370	47,900.00	47,900.00				
7	Carmina Lasap	8/30/19	Travel to Cam.Sur&Naga (September9-20,2019)	741289	17,250.00	17,250.00				
8	Ramelo Ramos	9/16/19	Travel to Baguio City (September8-25,2019)	101-101-09-140-2019	6,300.00	6,300.00				
9	Fernando Pitargue	9/18/19	Travel to Baguio City (September21-24,2019)	101-101-09-142-2019	27,300.00	27,300.00				
10	Carlos Garcia	9/19/19	Travel to Baguio City (September21-24,2019)	101-101-09-143-2019	6,300.00	6,300.00				
11	John Oslec Lantican	9/19/19	Travel to Baguio City (September21-24,2019)	101-101-09-143-2019	6,300.00	6,300.00				
12	Mylene D. Rizare	9/19/19	Travel to Baguio City (September21-24,2019)	101-101-09-143-2019	6,300.00	6,300.00				
13	Aralyn Lapitan Quintos	9/19/19	Travel to Baguio City (September21-24,2019)	101-101-09-143-2019	6,300.00	6,300.00				
14	Juanito Jimenez Jr.	9/19/19	Travel to Baguio City (September21-24,2019)	101-101-09-143-2019	6,300.00	6,300.00				
15	Catherine D. Masacayan	9/19/19	Travel to Baguio City (September21-24,2019)	101-101-09-143-2019	6,300.00	6,300.00				
16	Samuel L. Balmedina	9/19/19	Travel to Baguio City (September21-24,2019)	101-101-09-143-2019	6,300.00	6,300.00				
17	Ma. Alexandra Ezequiel	9/19/19	Travel to Baguio City (September21-24,2019)	101-101-09-143-2019	6,300.00	6,300.00				
18	Felix B. Tamolang	8/28/19	Travel to Cagayan De Oro (September21-24,2019)	101-101-08-347-2019	20,639.00	20,639.00				
19	Emelyn Cortiguerra	9/18/19	Travel to Benguet (September21-24,2019)	741404	9,900.00	9,900.00				
20	Edward Paul Marasigan	9/23/19	Travel to Zamboanga (September21-24,2019)	101-101-09-385-2019	16,929.24	16,929.24				
21	Eduardo Atienza	9/25/19	Travel to Zamboanga (September23-27,2019)	101-101-09-389-2019	16,929.24	16,929.24				
22	Juliemar V. Purificacion	9/23/19	Travel to Zamboanga (September23-27,2019)	101-101-09-385-2019	19,429.24	19,429.24				
23	Benjo S. Salvatierra	9/23/19	Travel to Zamboanga (September23-27,2019)	101-101-09-385-2019	16,929.24	16,929.24				
24	Fernando Pesigan	9/25/19	Travel to Zamboanga (September23-27,2019)	101-101-09-389-2019	36,929.24	36,929.24				
25	Alvin Vardeleon	9/30/19	Travel to Zamboanga (October1-4,2019)	101-101-09-396-2019	20,250.00	20,250.00				
26	Joseph Lapis	9/24/19	Travel to Oriental Mindoro (October7-10,2019)	741448	7,700.00	7,700.00				
27	Carl Anthony B. Lantican	9/24/19	Travel to Oriental Mindoro (October7-10,2019)	741450	18,400.00	18,400.00				
	II. Foreign Travel									
1	Marina Alipon	9/12/19	Travel to Germany (September20-October7,2019)	101-101-09-368-2019	44,351.76	44,351.76				
	TOTAL				444,486.96	444,486.96	-	-	-	

Certified Correct:

RIZZA W. VARDELEON
Accountant III

Approved by:

ROMULO T. AGGANGAN
Director IV

Verified by:

MELANIE P. RUIDERA
State Auditor IV

Date Submitted: October 2, 2019

ANNEX 8

Report on Aging of Cash Advances
Schedule of Advances to Officers and Employees
As of June 30, 2019

Agency Name: FOREST PRODUCTS RESEARCH AND DEVELOPMENT INSTITUTE
Agency Code: 19-004

Book Title: Regular Agency Fund/ Trust Fund
Account Title: Advances to Officers and Employees
Account Code: 19901040

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due: Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
I. Local Travel									
1 Shereyl Daguinod	4/1/19	Travel to Cam.Sur&Naga (Apr10-12,2019)	719488	3,520.00		3,520.00			
2 Elvina Bondad	4/1/19	Travel to Cam.Sur&Naga (Apr10-12,2019)	719489	30,120.00		30,120.00			
3 Ramon Dimapilis	4/1/19	Travel to Cam.Sur&Naga (Apr10-12,2019)	719490	3,520.00		3,520.00			
10 Edward Paul Marasigan	6/14/19	Travel to Zamboanga (Jun18-21,2019)	101-101-06-227-2019	16,020.00	18,720.00				
11 Alvin Flores Vardeleon	6/14/19	Travel to Zamboanga (Jun18-21,2019)	101-101-06-227-2019	16,020.00	14,920.00				
12 Jennifer M. Conda	6/14/19	Travel to Davao City (Jun17-21,2019)	101-101-06-233-2019	21,405.00	79,020.00				
13 Carmina F. Lasap	5/17/19	Travel to Zambalez (Jun18-23,2019)	101-101-05-177-2019	8,320.00	16,020.00				
14 John Francis S. Lamadora	5/17/19	Travel to Zambalez (Jun18-23,2019)	101-101-05-177-2019	8,320.00	16,020.00				
15 Abel G. Malijan	5/17/19	Travel to Zambalez (Jun18-23,2019)	101-101-05-177-2019	8,320.00	21,690.00				
16 Elizabeth Dioso	6/13/19	Travel to Cam.Sur&Naga (Jun17-28,2019)	720033	21,690.00	13,120.00				
17 Juanito C. Lamadora	6/13/19	Travel to Cam.Sur&Naga (Jun17-28,2019)	720034	13,120.00	13,120.00				
18 Jovito A. Elec	6/13/19	Travel to Cam.Sur&Naga (Jun17-28,2019)	720035	13,120.00	13,120.00				
19 Leandro D. Penarubia	6/14/19	Travel to Cam.Sur&Naga (Jun17-28,2019)	720047	13,120.00	21,405.00				
20 Anita Decena	6/24/19	Travel to Bohol (Jun24-28,2019)	101-101-06-243-2019	25,999.00	25,999.00				
21 Sarahme Esteban	6/24/19	Travel to Bohol (Jun24-28,2019)	101-101-06-243-2019	17,747.00	17,747.00				
21 Armando V. Gillado Jr.	5/20/19	Travel to Zambalez (Jul8-12,2019)	101-101-05-181-2019	23,320.00	23,320.00				
II. Foreign Travel									
TOTAL				243,681.00	294,221.00	37,160.00	-	-	

Certified Correct:

RIZZA W. VARDELEON
Accountant III

Approved by:

ROMULO T. AGGANGAN
Director IV

Verified by:

MELANIE P. RUIDERA
State Auditor IV

Date Submitted: July 10, 2019

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ANNEX 8

Report on Aging of Cash Advances
Schedule of Advances to Officers and Employees
As of March 31, 2019

Agency Name: FOREST PRODUCTS RESEARCH AND DEVELOPMENT INSTITUTE
Agency Code: 19-004

Book Title: Regular Agency Fund/ Trust Fund
Account Title: Advances to Officers and Employees
Account Code: 19901040

No.	Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due: Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
	A. Advances for Special Purposes									
	I. Local Travel									
1	Fernando Morcilla Pesigan	1/28/19	Travel to Caticlan (Jan29-Feb7,2019)	101-101-01-019-2019	17,420.00	17,420.00				
2	Marciano Morales	2/11/19	Travel to Nueva Vizcaya (Feb12-15,2019)	719070	6,020.00	6,020.00				
3	Carlos Garcia	2/26/19	Travel to Tacloban (Feb27-Mar2,2019)	719186	10,320.00	10,320.00				
4	Abel Malijan	3/12/19	Travel to La Union (Mar12-14,2019)	101-101-03-087-2019	3,520.00	3,520.00				
5	Loreto Novicio	3/5/19	Travel to Bacolod (Mar13-16,2019)	719262	20,520.00	20,520.00				
6	Rico J. Cabangon	3/11/19	Travel to Bacolod (Mar13-16,2019)	719311	20,520.00	20,520.00				
7	Celeste Francia Aquino	3/14/19	Travel to CamSur&Naga City (Mar15-21,2019)	719354	5,120.00	5,120.00				
8	Adela S. Torres	3/15/19	Travel to Albay (Mar18-21,2019)	101-101-03-020-2019	20,768.00	20,768.00				
9	Ralph Nathaniel L. Burton	3/15/19	Travel to Albay (Mar18-21,2019)	101-101-03-020-2019	8,120.00	8,120.00				
10	Alvin Flores Vardeleon	3/14/19	Travel to Sibugay (Mar19-22,2019)	101-101-03-094-2019	22,020.00	22,020.00				
11	Grecelda Eusebio	3/18/19	Travel to Ilocus Norte&Nueva Ecija (Mar19-22,2019)	719371	11,790.00	11,790.00				
12	Abel G. Malijan	3/19/19	Travel to Pangasinan&LaUnion (Mar20-22,2019)	101-101-03-021-2019	6,320.00	6,320.00				
13	Joel P. Mari	3/19/19	Travel to Pangasinan&LaUnion (Mar20-22,2019)	101-101-03-021-2019	6,320.00	6,320.00				
14	Charmaine E. Aquino	3/19/19	Travel to Pangasinan&LaUnion (Mar20-22,2019)	101-101-03-021-2019	6,320.00	6,320.00				
16	Victor G. Revilleza	3/14/19	Travel to Sibugay (Mar23-29,2019)	101-101-03-094-2019	47,320.00	47,320.00				
17	Jovito A. Elec	3/28/19	Travel to Quezon Province (Apr1-2,2019)	101-101-03-029-2019	1,920.00	1,920.00				
18	Armando V. Gillado Jr.	3/28/19	Travel to Quezon Province (Apr1-2,2019)	101-101-03-029-2019	24,920.00	24,920.00				
19	Leandro D. Penarubia	3/28/19	Travel to Quezon Province (Apr1-2,2019)	101-101-03-029-2019	1,920.00	1,920.00				
20	Juanito C. Lamadora	3/28/19	Travel to Quezon Province (Apr1-2,2019)	101-101-03-029-2019	1,920.00	1,920.00				
21	Joseph Lapis	3/18/19	Travel to Bacolod (Mar31-Apr10,2019)	719464	17,865.00	17,865.00				
22	Anita Decena	3/18/19	Travel to Bacolod (Mar31-Apr10,2019)	719465	26,392.00	26,392.00				
	II. Foreign Travel									
1	Jennifer Conda	3/11/19	Travel to Austria (Mar16-26,2019)	101-101-03-084-2019	178,342.29	178,342.29				
	TOTAL				465,697.29	465,697.29	-	-	-	

Certified Correct:
RIZZA W. VARDELEON
Accountant III

Approved by:
ROMULO T. AGGANGAN
Director IV

Verified by:
MELANIE P. RUIDERA
State Auditor IV

Date Submitted: May 21, 2019

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