ANNEX 8

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of December 31, 2018

Agency Name: FOREST PRODUCTS RESEARCH AND DEVELOPMENT INSTITUTE
Agency Code: 19-004

Book Title: Regular Agency Fund/ Trust Fund
Account Title: Advances to Officers and Employees
Account Code: 19901040

	Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due: Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes										
I. Local Travel										
1	Kristopher Breis	11/23/18	Travel to Pangasinan (Nov. 26-30, 2018)	711278	7,920.00	7,920.00				
2	Gian Carlo Camacho	11/23/18	Travel to Pangasinan (Nov. 26-30, 2018)	711291	12,920.00	12,920.00				
3	Justino Buendia	11/23/18	Travel to Pangasinan (Nov. 26-30, 2018)	711300	7,920.00	7,920.00				
4	Leandro D. Peñarubia	11/19/18	Travel to Butuan (Nov. 24 - Dec. 3, 2018)	711250	18,320.00	18,320.00				
5	Juanito Lamadora	11/20/18	Travel to Butuan (Nov. 24 - Dec. 3, 2018)	711260	46,320.00	46,320.00				
6	Justino C. Buendia	11/29/18	Travel to Cagayan de Oro (Dec. 1-3, 2018)	101-101-11-481-2018	10,320.00	10,320.00				
7	Joel P. Mari	12/3/18	Travel to Koronadal (Dec. 4-8, 2018)	101-101-12-483-2018	17,920.00	17,920.00				
8	Emerson L. Romanillos	11/29/18	Travel to Koronadal (Dec. 4-8, 2018)	101-101-11-481-2018	17,920.00	17,920.00				
9	Nathaniel A. Ramos	12/10/18	Travel to Samar (Dec. 11-15, 2018)	101-101-12-497-2018	19,920.00	19,920.00				
10	Justino Buendia	12/6/18	Travel to Camarines (Dec. 10-15, 2018)	711353	9,820.00	9,820.00				
11	Maria C. Reyes	12/7/18	Travel to Camarines (Dec. 10-15, 2018)	711385	14,820.00	14,820.00				
12	Elizabeth Dioso	12/10/18	Travel to Samar (Dec. 11-15, 2018)	711416	19,920.00	19,920.00				
II. Foreign Travel										
1	Rico J. Cabangon	11/9/18	Travel to Indonesia (Nov. 10-17, 2018)	101-101-11-440-2018	23,971.50	23,971.50				
2	Christian S. Camacho	11/9/18	Travel to Indonesia (Nov. 10-17, 2018)	101-101-11-440-2018	23,971.50	23,971.50				
	TOTAL				**251,983.00**	**251,983.00**	-	-	-	

Certified Correct:

RIZZA W. VARDELEON
Accountant III

Verified by:

MELANIE P. RUIDERA
State Auditor IV

Approved by:

ROMULO T. AGGANGAN
Director IV

Date Submitted: **January 9, 2018**

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08-24-19
OFFICE OF THE AUDITOR

ANNEX 8

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2018

Agency Name: FOREST PRODUCTS RESEARCH AND DEVELOPMENT INSTITUTE
Agency Code: 19-004

Book Title: Regular Agency Fund/ Trust Fund
Account Title: Advances to Officers and Employees
Account Code: 19901040

RECEIVED
11/20/18
OFFICE OF THE AUDITOR

DATE: NOV 29 2018

Government Accountancy Office
Office of the Director
RECEIVED
By:
Date: NOV 29 2018

No.	Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due: Less than 30 days	Amount Due: 31-60 days	Amount Due: 61-365 days	Amount Due: Over 1 year	Remarks (state date of liquidation and reason why it liquidated after the cut-off date)
A. Advances for Special Purposes										
I. Local Travel										
1	Celso Cangao	9/13/18	Travel to Pangasinan (Sept. 17-21)	667772	13,120.00		13,120.00			
2	Marcelino Castillo Jr.	10/5/18	Travel to Albay and Camarines Sur (Oct. 8-	710869	233.00		233.00			
3	Carl Anthony B. Lantican	10/16/18	Travel to Kalibo, Aklan (Oct. 24-26, 2018)	710996	16,067.00	16,067.00				
4	Rogelio Obias Rantael Jr.	10/19/18	Travel to Chengdu, China (Oct. 22-30,	101-101-10-407-2018	88,934.75	88,934.75				
5	Juanito C. Lamadora	10/23/18	Travel to Orani, Bataan (Oct. 22-25, 2018)	101-101-10-414-2018	2,720.00	2,720.00				
6	Fernando M. Pesigan	10/23/18	Travel to Zamboanga Sibugay (Oct. 22-30,	101-101-10-414-2018	25,171.40	25,171.40				
7	Alvin F. Vardeleon	10/23/18	Travel to Zamboanga Sibugay (Oct. 22-30,	101-101-10-414-2018	28,171.40	28,171.40				
8	Rodrigo E. Cortez Jr.	10/25/18	Travel to Camarines Sur and Albay (Nov. 4-	711081	5,820.00	5,820.00				
9	Jennifer Conda	10/29/18	Travel to Camarines Sur and Albay (Nov. 4-	711095	63,290.00	63,290.00				
10	Karen Mae Lego	10/29/18	Travel to Camarines Sur and Albay (Nov. 4-	711096	11,420.00	11,420.00				
11	Florena Samiano	10/29/18	Travel to Camarines Norte, Camarines Sur	711092	74,720.00	74,720.00				
12	Emmanuel Domingo	10/29/18	Travel to Camarines Norte, Camarines Sur	711093	59,776.00	59,776.00				
13	Netnet Deseo	10/29/18	Travel to Camarines Norte, Camarines Sur	711094	5,120.00	5,120.00				
14	Victor G. Revilleza	10/30/18	Travel to Zamboanga Sibugay (Nov. 3-7,	101-101-10-428-2018	17,656.00	17,656.00				
15	Maybell Mariella Amador	10/30/18	Travel to Vigan, Ilocos Sur (Nov. 5-9, 2018)	101-101-10-427-2018	4,320.00	4,320.00				
16	Carlos M. Garcia	10/30/18	Travel to Zamboanga Sibugay (Nov. 4-9,	101-101-10-427-2018	35,074.00	35,074.00				
17	Alfred Natividad	10/30/18	Travel to Zamboanga Sibugay (Nov. 4-9,	101-101-10-427-2018	15,388.00	15,388.00				
18	Margie Brendia Dizon	10/30/18	Travel to Vigan, Ilocos Sur (Nov. 5-9, 2018)	101-101-10-427-2018	4,320.00	4,320.00				
19	Marcelino Castillo Sr.	10/30/18	Travel to Bicol Region and vicinities (Nov.	101-101-10-427-2018	2,720.00	2,720.00				
20	Marcelino O. Castillo Jr.	10/30/18	Travel to Bicol Region and vicinities (Nov.	101-101-10-427-2018	5,920.00	5,920.00				
21	Ma. Cecile B. Zamora	10/30/18	Travel to San Carlos City, Pangasinan	711124	12,920.00	12,920.00				
22	Marciano Morales	10/30/18	Travel to Camarines Sur and Albay (Nov. 4-	711102	11,420.00	11,420.00				
23	Edward Paul Marasigan	10/31/18	Travel to Zamboanga Sibugay (Nov. 3-7,	101-101-10-428-2018	37,656.00	37,656.00				
24	Juliemar V. Purificacion	10/31/18	Travel to Zamboanga Sibugay (Nov. 3-7,	101-101-10-429-2018	25,656.00	25,656.00				
25	Mars Balbuena	10/31/18	Travel to Zamboanga Sibugay (Nov. 4-9,	101-101-10-428-2018	15,388.00	15,388.00				
26	Oliver De Mesa	11/5/18	Travel to Zamboanga (Nov. 4-9, 2018)	711135	15,388.00	15,388.00				
27	Ma. Cecile Zamora	11/6/18	Travel to Bacolod (Nov. 14-16, 2018)	711139	15,120.00	15,120.00				
28	Robert A. Natividad	11/6/18	Travel to Bacolod (Nov. 14-16, 2018)	711140	15,120.00	15,120.00				
29	Dwight A. Eusebio	11/6/18	Travel to Bacolod (Nov. 14-16, 2018)	711141	15,120.00	15,120.00				
30	Fernando Morcilla Pesigan	11/7/18	Travel to Zamboanga (Nov. 3-7, 2018)	101-101-11-435-2018	17,656.00	17,656.00				
31	Robert A. Natividad	11/7/18	Travel to Zamboanga (Nov. 3-7, 2018)	101-101-11-435-2018	17,656.00	17,656.00				
32	Alvin Flores Vardeleon	11/7/18	Travel to Zamboanga (Nov. 3-7, 2018)	101-101-11-435-2018	17,656.00	17,656.00				
33	Eduardo M. Atienza	11/7/18	Travel to Vigan (Nov. 5-9, 2018)	101-101-11-435-2018	1,920.00	1,920.00				
34	Jeriel S. Payuan	11/7/18	Travel to Vigan (Nov. 5-9, 2018)	101-101-11-435-2018	1,920.00	1,920.00				
35	Kathleen Joy Bitao	11/8/18	Travel to Lucena (Nov. 11-15, 2018)	101-101-11-438-2018	9,520.00	9,520.00				
36	Jovito Elec	11/8/18	Travel to Albay (Nov. 8-15, 2018)	711177	12,620.00	12,620.00				
37	Loreto Novicio	11/8/18	Travel to Bacolod (Nov. 14-16, 2018)	711178	14,065.00	14,065.00				
38	Carolyn Marie C. Garcia	11/8/18	Travel to Bohol (Nov. 12-16, 2018)	711180	20,438.00	20,438.00				
39	Anita Decena	11/8/18	Travel to Bohol (Nov. 12-16, 2018)	711182	15,838.00	15,838.00				
40	Johannah Mariz Lumanog	11/8/18	Travel to Bohol (Nov. 12-16, 2018)	711183	17,842.00	17,842.00				
41	Mariluz S. Dionglay	11/8/18	Travel to Albay (Nov. 16-19, 2018)	101-101-11-438-2018	2,720.00	2,720.00				
42	Rebecca B. Lapuz	11/8/18	Travel to Albay (Nov. 16-19, 2018)	101-101-11-438-2018	2,720.00	2,720.00				
43	Audel V. Mosteiro	11/8/18	Travel to Albay (Nov. 16-19, 2018)	101-101-11-438-2018	2,720.00	2,720.00				
44	John Jefferson Collera	11/8/18	Travel to Albay (Nov. 16-19, 2018)	101-101-11-438-2018	2,720.00	2,720.00				
45	Arlene G. Torres	11/9/18	Travel to Bohol (Nov. 12-16, 2018)	101-101-11-445-2018	20,303.00	20,303.00				
46	Benjo S. Salvatierra	11/9/18	Travel to Bohol (Nov. 12-16, 2018)	101-101-11-445-2018	26,603.00	26,603.00				
47	Maria C. Reyes	11/9/18	Travel to Bohol (Nov. 13-17, 2018)	101-101-11-440-2018	18,420.00	18,420.00				
48	Loreto A. Novicio	11/9/18	Travel to Manila (Nov. 19-23, 2018)	101-101-11-440-2018	7,920.00	7,920.00				
49	Emelyne C. Cortiguerra	11/12/18	Travel to Davao (Nov. 12-16, 2018)	101-101-11-446-2018	22,224.00	22,224.00				
50	Emerson L. Romanillos	11/12/18	Travel to Tagbiliran (Nov. 13-17, 2018)	101-101-11-446-2018	18,420.00	18,420.00				
51	Gian Carlo Camacho	11/12/18	Travel to Tagbiliran (Nov. 13-17, 2018)	711192	18,420.00	18,420.00				
52	Ryan Paul P. Paz	11/12/18	Travel to Manila (Nov. 19-23, 2018)	101-101-11-446-2018	7,920.00	7,920.00				
53	Elizabeth Dioso	11/14/18	Travel to Batac, Ilocos (Nov. 18-24, 2018)	711206	16,720.00	16,720.00				
54	Ronelia Lalap	11/14/18	Travel to Batac, Ilocos (Nov. 18-24, 2018)	711207	8,720.00	8,720.00				
55	Joel P. Mari	11/15/18	Travel to Lucena (Nov. 11-15, 2018)	101-101-11-454-2018	7,520.00	7,520.00				

II. Foreign Travel										
1	Christian S. Camacho	11/8/18	Travel to Indonesia (Nov. 10-17, 2018)	711190	77,930.20	77,930.20				
2	Christian S. Camacho	11/9/18	Travel to Indonesia (Nov. 10-17, 2018)	101-101-11-440-2018	23,971.50	23,971.50				
3	Rico J. Cabangon	11/8/18	Travel to Indonesia (Nov. 10-17, 2018)	711189	57,004.21	57,004.21				
4	Rico J. Cabangon	11/9/18	Travel to Indonesia (Nov. 10-17, 2018)	101-101-11-440-2018	23,971.50	23,971.50				
TOTAL					1,157,827.96	1,144,474.96	13,353.00	-	-	

Certified Correct:

RIZZA W. VARDELEON
Accountant III

Approved by:

ROMULO T. AGGANGAN
Director IV

Verified by:

CELIA D. FUENTES
State Auditor IV

Date Submitted: November 19, 2018

ANNEX 8

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of September 30, 2018

Agency Name: FOREST PRODUCTS RESEARCH AND DEVELOPMENT INSTITUTE
Agency Code: 19-004

Book Title: Regular Agency Fund/ Trust Fund
Account Title: Advances to Officers and Employees
Account Code: 19901040

RECEIVED 10/22/18

	Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due: Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes										
I. Local Travel										
1	Maria Reyes	8/31/18	Travel to Bukidnon (Sept. 11-15)	101-101-08-325-2018	12,920.00	12,920.00				
2	Florena Samiano	8/31/18	Travel to Cebu City (Sept. 8-11)	667673	2,720.00	2,720.00				
3	Emmanuel Domingo	8/31/18	Travel to Cebu City (Sept. 6-11)	667674	63,581.04	63,581.04				
4	Ronelia O. Lalap	9/3/18	Travel to Bukidnon (Sept. 11-15)	101-101-09-326-2018	12,920.00	12,920.00				
5	Emerson L. Romanillos	9/6/18	Travel to Butuan (Sept. 18-23)	101-101-09-332-2018	20,720.00	20,720.00				
6	Nathaniel A. Ramos	9/6/18	Travel to Butuan (Sept. 18-23)	101-101-09-332-2018	20,720.00	20,720.00				
7	Catalino L. Pabuayon	9/7/18	Travel to Butuan (Sept. 18-23)	101-101-09-336-2018	20,720.00	20,720.00				
8	Freddie M. Ordinario	9/7/18	Travel to Butuan (Sept. 18-26)	101-101-09-336-2018	31,520.00	31,520.00				
9	Leandro Peñarubia	9/13/18	Travel to Butuan (Sept. 17-26)	101-101-09-350-2018	23,320.00	23,320.00				
10	Kathleen Bitao	9/14/18	Travel to Pangasinan (Sept. 17-22)	101-101-09-353-2018	7,320.00	7,320.00				
11	Ma. Cecile B. Zamora	9/10/18	Travel to San Fernando City (Sept. 11-13)	667742	9,120.00	9,120.00				
12	Dwight A. Eusebio	9/10/18	Travel to San Fernando City (Sept. 11-13)	667743	4,120.00	4,120.00				
13	Pablito L. Alcachupas	9/10/18	Travel to San Fernando City (Sept. 11-13)	667744	4,120.00	4,120.00				
14	Gian Carlo D. Camacho	9/10/18	Travel to San Fernando City (Sept. 11-13)	667746	4,120.00	4,120.00				
15	Elizabeth Dioso	9/10/18	Travel to San Fernando City (Sept. 11-13)	667748	4,120.00	4,120.00				
16	Maylin P. Smith	9/10/18	Travel to San Fernando City (Sept. 11-13)	667749	4,120.00	4,120.00				
17	Marciano Morales	9/10/18	Travel to San Fernando City (Sept. 11-13)	667750	4,120.00	4,120.00				
18	Roel Leviste	9/10/18	Travel to San Fernando City (Sept. 12-13)	667751	7,220.00	7,220.00				
19	Christian R. Amante	9/13/18	Travel to Agusan del Sur (Sept. 15-20)	667769	4,320.00	4,320.00				
20	Jeriel S. Payuan	9/13/18	Travel to Agusan del Sur (Sept. 15-20)	667770	4,320.00	4,320.00				
21	Johannah Mariz J. Lumanog	9/13/18	Travel to Camarines Sur (Sept. 17-20)	667771	6,020.00	6,020.00				
22	Celso Cangao	9/13/18	Travel to Pangasinan (Sept. 17-21)	667772	13,120.00	13,120.00				
23	Marcelino Castillo Sr.	9/13/18	Travel to Pangasinan (Sept. 17-22)	667773	9,820.00	9,820.00				
24	Ma. Cecile B. Zamora	9/13/18	Travel to Pangasinan (Sept. 17-22)	667775	15,020.00	15,020.00				
25	Jerwin Lamadora	9/13/18	Travel to Pangasinan (Sept. 20-22)	667776	9,320.00	9,320.00				
26	Cesar O. Austria	9/13/18	Travel to Pangasinan (Sept. 20-22)	667777	4,120.00	4,120.00				
27	Aralyn Quintos	9/13/18	Travel to Pangasinan (Sept. 20-22)	667778	4,120.00	4,120.00				
28	Amando Allan Bondad	9/13/18	Travel to Pangasinan (Sept. 20-22)	667779	4,120.00	4,120.00				
29	Gian Carlo D. Camacho	9/14/18	Travel to Pangasinan (Sept. 20-22)	667780	9,820.00	9,820.00				
30	Carolyn Marie Garcia	9/14/18	Travel to Camarines Sur (Sept. 17-20)	667781	10,020.00	10,020.00				
31	Elizabeth Dioso	9/28/18	Travel to Occidental Mindoro (Oct. 8-13)	667895	21,490.00	21,490.00				
32	Florena Samiano	9/18/18	Travel to Taguig (Sept. 18-20)	101-101-09-355-2018	1,920.00	1,920.00				
33	Fernando M. Pesigan	9/20/18	Travel to Zamboanga (Sept. 24 - Oct. 4)	101-101-09-357-2018	19,320.00	19,320.00				
34	Victor G. Revilleza	9/20/18	Travel to Zamboanga (Sept. 24 - Oct. 4)	101-101-09-357-2018	82,820.00	82,820.00				
35	Alvin F. Vardeleon	9/25/18	Travel to Zamboanga (Sept. 24 - Oct. 1)	101-101-09-367-2018	24,126.00	24,126.00				
36	Marcelino Castillo Sr.	9/28/18	Travel to Occidental Mindoro (Oct. 8-13)	101-101-09-380-2018	7,990.00	7,990.00				
37	Emerson Romanillos	9/28/18	Travel to Occidental Mindoro (Oct. 8-13)	101-101-09-380-2018	7,990.00	7,990.00				
	TOTAL				517,317.04	517,317.04	-	-	-	

Certified Correct:

RIZZA W. VARDELEON
Accountant III

Approved by:

ROMULO T. AGGANGAN
Director IV

Verified by:

CELIA D. FUENTES
State Auditor IV

Date Submitted: October 15, 2018

ANNEX 8

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of June 30, 2018

Agency Name: FOREST PRODUCTS RESEARCH AND DEVELOPMENT INSTITUTE
Agency Code: 19-004

Book Title: Regular Agency Fund/ Trust Fund
Account Title: Advances to Officers and Employees
Account Code: 19901040

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	(state date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
I. Local Travel									
1 Mario Ramos	6/5/2018	Travel to Naga (June 11-22)	667228	9,820.00	9,820.00				
2 Karen Mae Lego	6/5/2018	Travel to Naga (June 11-22)	667227	9,820.00	9,820.00				
3 Jennifer Conda	6/5/2018	Travel to Naga (June 11-22)	667231	50,390.00	50,390.00				
4 Rodrigo Cortez	6/5/2018	Travel to Naga (June 11-22)	667229	9,820.00	9,820.00				
5 Marciano Morales	6/5/2018	Travel to Naga (June 11-22)	667230	9,820.00	9,820.00				
6 Emmanuel Domingo	6/5/2018	Travel to Cebu (June 8-16)	667232	6,720.00	6,720.00				
7 Florena Samiano	6/5/2018	Travel to Cebu (June 8-16)	667233	60,528.08	60,528.08				
8 Leandro Peñarubia	6/8/2018	Travel to Zamboanga (June 14-24)	101-101-06-198-2018	8,320.00	8,320.00				
9 Fernando Pesigan	6/8/2018	Travel to Zamboanga (June 14-24)	101-101-06-198-2018	8,320.00	8,320.00				
10 Victor Revilleza	6/8/2018	Travel to Zamboanga (June 14-24)	101-101-06-198-2018	90,820.00	90,820.00				
11 Jovito Elec	6/13/2018	Travel to Naga (June 11-22)	667245	9,820.00	9,820.00				
12 Anita Decena	6/11/2018	Travel to Aklan (June 19-22)	101-101-06-199-2018	12,867.00	12,867.00				
13 Jennifer Pascual	6/20/2018	Travel to Vigan (June 18-21)	101-101-06-209-2018	2,720.00	2,720.00				
14 Jerwin Lamadora	6/20/2018	Travel to Vigan (June 18-21)	101-101-06-209-2018	2,720.00	2,720.00				
15 Aimee Beatrix Habon	6/20/2018	Travel to Vigan (June 18-21)	101-101-06-209-2018	2,720.00	2,720.00				
16 Maria Reyes	6/21/2018	Travel to Davao (July 5-10)	101-101-06-212-2018	18,340.00	18,340.00				
17 Ronelia Lalap	6/21/2018	Travel to Davao (July 5-10)	101-101-06-212-2018	18,340.00	18,340.00				
18 Elizabeth Dioso	6/21/2018	Travel to Davao (July 5-10)	101-101-06-212-2018	18,340.00	18,340.00				
19 Christian Amante	6/21/2018	Travel to Cotobato (June 22-27)	6667268	4,320.00	4,320.00				
20 Jeriel Payuan	6/21/2018	Travel to Cotobato (June 22-27)	6667269	4,320.00	4,320.00				
21 Carolyn Marie Garcia	6/21/2018	Travel to Pampanga (June 20-22)	101-101-06-035-2018	34,120.00	34,120.00				
22 Marcelino Castillo Jr.	6/21/2018	Travel to Pampanga (June 20-22)	101-101-06-035-2018	4,120.00	4,120.00				
23 Eduardo Atienza	6/21/2018	Travel to Pampanga (June 20-22)	101-101-06-035-2018	4,120.00	4,120.00				
24 Dante Pulmano	6/21/2018	Travel to Pampanga (June 20-22)	101-101-06-035-2018	4,120.00	4,120.00				
25 Eduardo Atienza	6/26/2018	Travel to Koronadal (June 25-30)	101-101-06-223-2018	4,320.00	4,320.00				
26 Moreno Santander	6/26/2018	Travel to Koronadal (June 25-30)	101-101-06-223-2018	4,320.00	4,320.00				
27 Fernando Pesigan	6/26/2018	Travel to Koronadal (June 25-30)	101-101-06-223-2018	4,320.00	4,320.00				
28 Jovito Elec	6/27/2018	Travel to Koronadal (June 25-27)	101-101-06-227-2018	1,920.00	1,920.00				
II. Foreign Travel									
1 Romulo Aggangan	6/26/2018	Travel to Myanmar (July 8-16)	101-101-06-223-2018	87,228.50	87,228.50				
TOTAL				507,473.58	507,473.58	-	-		

FPRDI RECEIVED 7/4/18 OFFICE OF THE AUDITOR

Certified Correct:

RIZZA W. VARDELEON
Accountant III

Approved by:

ROMULO T. AGGANGAN
Director IV

Verified by:

CELIA D. FUENTES
State Auditor IV

Date Submitted: June 29, 2018

ANNEX 8

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of March 31, 2018

Agency Name: FOREST PRODUCTS RESEARCH AND DEVELOPMENT INSTITUTE
Agency Code: 19-004

Book Title: Regular Agency Fund/ Trust Fund
Account Title: Advances to Officers and Employees
Account Code: 19901040

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	(state date of liquidation and reason why if liquidated after the cut-off
A. Advances for Special Purposes									
I. Local Travel									
1 Leandro Peñarubia	3/1/2018	Travel to Zambales (Mar 6-10)	101-101-03-064-2018	6,720.00	6,720.00				
2 Romulo Aggangan	3/9/2018	Travel to Zamboanga (Mar 20-23)	101-101-03-080-2018	23,020.00	23,020.00				
3 Jennifer Conda	3/9/2018	Travel to Camarines (Mar 15-21)	101-101-03-080-2018	12,920.00	12,920.00				
4 Rodrigo Cortez	3/9/2018	Travel to Camarines (Mar 15-21)	101-101-03-080-2018	9,920.00	9,920.00				
5 Mario Ramos	3/9/2018	Travel to Camarines (Mar 15-21)	101-101-03-080-2018	9,920.00	9,920.00				
6 Victor Revilleza	3/9/2018	Travel to Zamboanga (Mar 14-23)	101-101-03-080-2018	27,420.00	27,420.00				
7 Juliemar Purificacion	3/14/2018	Travel to Zamboanga (Mar 20-23)	101-101-03-087-2018	16,020.00	16,020.00				
8 Abel Malijan	3/14/2018	Travel to Camarines (Mar 15-21)	101-101-03-083-2018	9,920.00	9,920.00				
9 Armando Gillado	3/20/2018	Travel to La Union (Mar 19-22)	101-101-03-096-2018	3,720.00	3,720.00				
10 Jennifer Tamayo	3/20/2018	Travel to La Union (Mar 19-22)	101-101-03-096-2018	7,820.00	7,820.00				
11 Rogelio Rantael	3/20/2018	Travel to La Union (Mar 19-22)	101-101-03-096-2018	3,720.00	3,720.00				
12 Marcelino Castillo Jr.	3/20/2018	Travel to La Union (Mar 19-22)	101-101-03-096-2018	3,720.00	3,720.00				
13 Caezar Cuaresma	3/20/2018	Travel to Butuan (Apr 2-6)	667023	29,420.00	29,420.00				
14 Beth Dioso	3/23/2018	Travel to Isabela (Apr 1-9)	667027	22,520.00	22,520.00				
15 Marie Reyes	3/23/2018	Travel to Isabela (Apr 8-14)	667025	11,720.00	11,720.00				
16 Emerson Romanillos	3/23/2018	Travel to Isabela (Apr 1-9)	667026	15,520.00	15,520.00				
17 Cecile Zamora	3/23/2018	Travel to Isabela (Apr 8-14)	667030	18,750.00	18,750.00				
18 Marcelino Castillo Jr.	3/23/2018	Travel to Isabela (Apr 8-14)	667029	11,720.00	11,720.00				
19 Marcelino Castillo Sr.	3/23/2018	Travel to Isabela (Apr 1-9)	667028	15,520.00	15,520.00				
20 Marina Alipon	3/27/2018	Travel to Butuan (Apr 4-6)	667039	29,798.00	29,798.00				
21 Elvina Bondad	3/27/2018	Travel to Butuan (Apr 4-6)	667040	15,904.36	15,904.36				
22 Juanito Jimenez	3/27/2018	Travel to Butuan (Apr 4-6)	667041	15,904.36	15,904.36				
23 Robert Natividad	3/15/2018	Travel to Zamboanga (Mar20-23)	101-101-03-088-2018	16,020.00	16,020.00				
TOTAL				337,636.72	337,636.72	-	-		

Certified Correct:

RIZZA W. VARDELEON
Accountant III

Approved by:

ROMULO T. AGGANGAN
Director IV

Verified by:

CELIA D. FUENTES
State Auditor IV

Date Submitted: April 2, 2018

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